



## ADMISSIONS POLICY

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## **1. Overview**

Trent View College is a Free School within North Lincolnshire and is part of The Wellspring Academy Trust.

Admission to Trent View College will require the student to have an Education, Health and Care (EHC) Plan (under the Children and Families Act 2014) which names the school after a period of formal consultation with the Local Authority (LA).

Once the LA has carefully considered the school's position on the placement, they must decide whether to name the school, having considered parental and school comments and whether the school is suitable for the child given their age, ability, aptitude and SEND and/or whether the admission would be incompatible with the provision of efficient education at the school, or the efficient use of resources. Reasons for incompatibility are not limited to educational issues. Once the school is named in the EHC plan, the school is under a legal duty to admit the child, subject to any formal complaint, which may be lodged with the Secretary of State for Education.

The aim of the policy is to provide further information about the position of the school on issues of suitability and/or incompatibility.

## **2. Trent View College**

Trent View College aims to develop young people's life and independence skills, providing them with opportunities to develop vocational and independent living skills equipping them with the knowledge and experience to live meaningful and fulfilling lives. The school aims to provide a successful transition route from full time education through to adulthood.

## **3. Funding**

The college receives funding from two sources. Firstly, the Education Funding Agency provides funding for each stated place at the school. The funding is used by the school to support the educational provision for all children on the school roll. The Local Authority, which places a child at the school, will also provide further 'top up' funding which reflects the cost of making provision for that child's individual needs in excess of the place funding.

## **4. Prospective Student Visits**

Students and their families are encouraged to come to Trent View College for a tour. Dates and times of our tours are posted on our website at: <https://trentviewcollege.co.uk>. Please contact Mrs M Tomlinson, Office Manager, if you would like to come and look around.

## **5. Consultation Process**

When the school is consulted by the Local Authority over a proposed placement and once ALL relevant and appropriate information related to the pupil has been received (including documents listed in Section K of the EHCP), it will generally take the following approach within the statutory 15-day consultation period. Failure of the commissioning organisation to provide all necessary information will result in a delay in the consultation process:

1. A review will be undertaken of the student's EHCP to assess whether the college would be suitable for the student's needs and/or what impact the admission would have on the existing

students at the college.

2. A review of the proposed funding is undertaken to assess whether the level of funding is appropriate given the needs of the student and the cost of making the provision to meet the needs.
3. If required, an observation of the student in their current setting is undertaken to assess the reliability of the evidence presented by the LA and to make recommendations as to the suitability and compatibility.
4. In considering the college's position prior to responding to the Local Authority, the college will take account of the class size. The college's position is that the maximum class size will be defined by the nature and demands of the cohort, so far as it ensures that there are no grounds for incompatibility within the provision of efficient education, as this would run contrary to the model of educational provision that works effectively within the college.

The consultation process applies to all students, including those moving into North Lincolnshire from another Local Authority, those who move from another Local Authority and already attend specialist provision and looked after children (LAC).

## **6. Admissions**

Where Trent View College is named on a young person's EHC plan, the school has a duty to admit that young person. However, where this falls within a term, then Trent View College will decide the date of admission in line with the operational model of the school and in the best interests of all learners. A personalised transition route for the student can then be put in place.

When the school considers that it is no longer appropriately placed to meet the needs of a learner, concerns will be raised with the Local Authority and an Annual Review will be called in order to ensure that concerns are being proactively addressed.

## **7. Appeals Process for SEND Students**

Parents/carers can request a placement at any school and make representation for an independent school. This representation should be made to the LA in line with the Children & Families Act 2014 (where the child has an EHC plan). The LA must consider this request and consult with the school on the parent's behalf. If the LA names a different school or educational provision, parents can appeal to the independent Special Educational Needs and Disability Tribunal service run by Her Majesties' Courts and Tribunal Service.